

# Christian Central Academy Summer Camp 2018

Dear Parent/Guardian(s),

## RE: PRESCRIPTION AND OVER THE COUNTER MEDICATION POLICY & PROCEDURES

The NYS HEALTH DEPARTMENT has established requirements for the administration of prescription drugs, as well as over-the-counter medications such as Ibuprofen, Tylenol, cough drops, sunscreen, etc. Please review the following procedures in the event that it may be necessary for your child to take medication during camp.

- The Health Director must have a written request from the physician on file which indicates the frequency and dosage of a prescribed medication. In addition, the condition being treated is to be outlined by the physician.
- The Health Director must also have a written request from the parent on file to administer the medication as specified by the physician. No verbal or telephoned requests from the parent or the physician will be accepted.
- Medication must be in the container prepared by the pharmacist or in the original container in which it was purchased and the label must include the name and the strength of the medication.
- The medication should be delivered directly to the Camp Director and will be kept in a secure location. Medications are not provided by the camp.

These strict procedures are established and maintained to protect the safety of all campers and staff.

If you have any questions about these requirements, please call Rebekah Lattimer at 634-4821 x110 or email [rlattimer@christianca.com](mailto:rlattimer@christianca.com).

### **All Medical Forms are due by the first day your camper starts camp.**

If Christian Central Academy administration or Medical Staff determine at any time that your child's circumstances require additional staff coverage or otherwise require Christian Central Academy to incur additional unreasonable cost, the School reserves the right to pass those additional costs on to you. You will be contacted by the School before any such costs are allocated to discuss the circumstances and identify any alternatives that might not require additional staff coverage or expense. The School reserves the right to discontinue camp participation in any case where the School believes it cannot safely or adequately accommodate a child's specific needs or circumstances.